

# Sitka Tribe of Alaska

Tribal Government for Sitka, Alaska



## REQUEST FOR PROPOSALS (RFP) Conference Table

**ISSUE DATE: March 30, 2021**

Sitka Tribe of Alaska (STA or the Tribe) is a federally recognized tribal government under the 1934 Indian Reorganization Act that serves over 4,400 citizens of Tlingit, Haida, Aleut, and Tsimshian heritage. The Tribe seeks proposals from local woodworkers / metal fabricators / artists / contractors to design and build a conference table for the Sitka Child Advocacy Center, which STA is creating in Sitka, Alaska, for all children regardless of their heritage. The mission of the Sitka Child Advocacy Center is to be culturally sensitive as it performs and records forensic interviews that neutrally assess child abuse and neglect allegations in a manner that is trauma-informed; facilitates a multidisciplinary team response that causes less anxiety, avoids duplicative interviews, and provides more appropriate and timely referrals to resources; and coordinates education and outreach on child abuse prevention and children's rights.

### PROPOSAL CRITERIA

The winning conference table will ideally consider the Sitka Child Advocacy Center's mission and purpose in any design. Proposals should include the design and construction of a conference table that will

- Seat 10-12 people,
- Not be overly heavy (ability for two people to move it),
- Suitable for a professional setting, and
- Must be completed and delivered for use within 6 weeks of contract acceptance.

Proposals will ideally include the contact information of clients who have previously purchased custom work. The successful bidder would enter into a contract agreement with Sitka Tribe of Alaska not to exceed \$2,750 pursuant to funding provided by the Department of Justice, Office of Juvenile Justice and Delinquency Prevention, Cooperative Agreement 2020-CI-FX-K006. The contract will have a performance date with a firm due date for the final product. STA will not pay for any additional transport, transit, or shipping.

### INSTRUCTIONS & SCORING

Proposals should be submitted no later than April 30, 2021. Proposals will be scored on the above criteria, and should be submitted in PDF format to [catherine.rogers@sitkatriben-sn.gov](mailto:catherine.rogers@sitkatriben-sn.gov) with the subject line: Proposal – Conference Room. Please direct any questions to the same email address.