

Sitka Tribe of Alaska

Tribal Government for Sitka, Alaska



Sheet'ka Kwaan Naa Kahidi Community House Building Rate Policy

1.0 Purpose

The purpose of this policy is to establish fair rates for use of the Sitka Tribe of Alaska's Sheet'ka Kwaan Naa Kahidi Community House.

2.0 Revision History

Date	Revised	Changes	Sections Affected
5/19/04	New policy		

3.0 Policy

The policy of the Sitka Tribe of Alaska is to charge rates for use of the Community House that are consistent and fair. The Community House has a unique status as a cultural treasure and provides a home for many of the religious, spiritual, social and governmental functions of the Tribe. To maintain the Community House and ensure that the Tribe progresses toward full ownership of the building, the Tribe must adopt a consistent rate structure to generate revenue.

3.1 Rates

Rates vary depending on user groups and the type of event to be held at the Community House. Rates do not include applicable local sales tax.

Type of Rate	Rate Per Hour/Day	User Group/Type of Use
Basic Rate	\$60 per hour	General public
Holiday Rate	\$70 per hour	General public
Cultural Rate	\$45 per hour	<ul style="list-style-type: none"> ▪ Local Alaska Native Clans, dance troupes, and any other cultural groups that do not receive regular funding ▪ Memorials (except lying in state)
Copper Level Donation Rate	\$50 per hour	Any donor of more than \$10,000 to Community House
Conference Rate	\$300 per day	Any organized meeting, conference, or training lasting more than one day
Lying in state	No charge	Lying in state memorial
STA Owner Rate	\$25 per hour	<ul style="list-style-type: none"> ▪ STA Tribal Council ▪ STA Departments ▪ STA Committees

3.2 Building Deposit

All users, except STA departments, committees and the Tribal Council, must pay a refundable \$200 building deposit, which must be paid by a separate check. After use of the building, if any equipment is lost or damaged, or the building has sustained damage, the replacement value of the item or the cost of the repair will be deducted from the user's deposit. If the deposit does not cover the replacement cost or the repair, the user will be billed the remaining balance.

3.3 Kitchen Deposit

A refundable cleaning/damage deposit of \$100 per event is required for use of the kitchen. Building staff will inspect the kitchen before and after the event. If any equipment from the kitchen is missing or damaged, the replacement value of the item will be deducted from the user's deposit. If the deposit does not cover the lost or damaged items, the user will be billed the remaining balance. Users must provide their own dishware and utensils.

3.4 Cancellations

Reservations cancelled at least 14 days in advance will be refunded the full amount of any building and kitchen deposit. Cancellations made less than 14 days in advance will be charged a \$20.00 processing fee and building and/or kitchen deposits may not be refunded at the discretion of the Community House Manager.

4.0 Definitions

"Community House" means the Sheet'ka Kwaan Naa Kahidi Community House located at 200 Katlian Street, Sitka, Alaska.

"General Public" means any person or group that does not fall within any of the categories listed above.

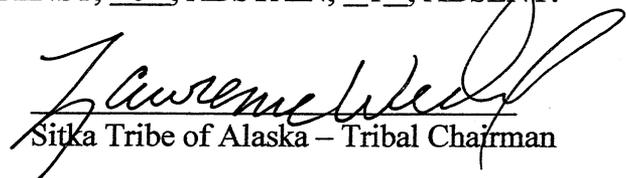
"Holiday" means New Years Day, Elizabeth Peratrovich Day, President's Day, Memorial Day, Fourth of July, Labor Day, National Indian Day, Alaska Day, Veterans Day, Thanksgiving Day, and Christmas Day.

5.0 Responsibilities

The Economic Development Director is responsible for ensuring compliance with this policy.

CERTIFICATION

The foregoing Legislative Affairs Committee Policy was adopted at a duly called and convened meeting of the council of the Sitka Tribe of Alaska held on May 19, 2004 at which a quorum was present, by a vote of 8 IN FAVOR, 0, AGAINST, 0, ABSTAIN, 1, ABSENT.


Sitka Tribe of Alaska – Tribal Chairman

Attest:



Sitka Tribe of Alaska – Tribal Secretary